

## NOTICE OF PUBLIC MEETING



**DECEMBER 13, 2011**

**11:30 A.M.**

The Board of Directors of the TexAmericas Center will meet to conduct business on Tuesday, December 13, 2011 at 11:30 a.m. in the offices of TexAmericas Center, 107 Chapel Lane, New Boston, Bowie County, Texas.

### AGENDA

1. Pledge of Allegiance and Reflection.
2. Call to Order.
3. Roll Call of Directors.
4. Public Comment Period. Members of the public may speak on any topic. Comments are limited to 5 minutes per speaker.
5. Consent Agenda:
  - a. Approve Minutes of Board Meeting from November 29, 2011.
  - b. Approve General Fund Check Book Register and Deposits Summary from November 19, 2011 – December 6, 2011.
  - c. Approve Enterprise Fund Check Book Register and Deposits Summary November 19, 2011 – December 6, 2011.
  - d. Consider and take action upon a **Resolution #20111213-01** authorizing the Executive Director/CEO to execute a contract with **CLB Engineers, Inc.** for certain professional engineering services.
6. Consider and take action upon a **Resolution #20111213-02** authorizing the Executive Director/CEO to award a contract on the **Water Line Project** upon TCEQ's approval.
7. Hear Staff presentation and recommendations on FY12 OEA Grant.
8. Hear Staff presentation on potential ESCA scope.
9. Adjournment.



**MINUTES**  
**November 29, 2011**  
**11:30 A.M.**

1. TexAmericas Center Board met at TexAmericas Center’s office located at 107 Chapel Lane, New Boston, Bowie County, Texas on Tuesday, November 29, 2011.
2. The Directors and public began to assemble at 11:30 a.m. where lunch was served and the meeting was called to order at 12:05 p.m. by Denis Washington, Chairman of the Board of Directors, who certified that the meeting was properly posted, being held in accordance with the Texas Open Meetings Act and that a quorum was present.

**3. Directors in attendance were:**

Denis Washington	Michael Coleman	Ron Collins	Gabe Tarr
Mark Mayo	Wayne Cranfill	Justin Powell	Brenda Rochelle
Jim Roberts	Jay Wommack	Mike Carter	Mike Ashford
Boyd Sartin	Don Morriss		

**4. Directors with excused absences were:**

Leroy Jones

**Staff and others in attendance were:**

Bill Cork	Cyd Collins	Scott Norton	Faith Phillips
Randy Mansfield	Beth Corbin	Jamie Shipley	Nate Hahm
Jerry Sparks	Wes Jordan	David Williams	Bill Cox
	Jordan Law Firm	MTG Engineering	Holiday, Lemons & Cox, CPA
Sean Rommel	Jimmy Green	Paige Alexander	Woody Morgan
Wyle-Rommel, PLLC	Mayor of Wake Village, TX	Texarkana Gazette	Citizen’s Tribune

5. Boyd Sartin was sworn in by Chairman of the Board, Denis Washington and signed official statements accepting his oath of office.
6. The Pledge of Allegiance and Reflection were led by Randy Mansfield.
7. Denis Washington asked for public comments, limited to 5 minutes per speaker. No one spoke.
8. Heard presentations from standing Committees:
  - a. Finance and Investment Committee Chairman on approval of FY11 Annual Financials and FY11 Annual Investment Report.
  - b. Utilities and Infrastructure Committee Chairman gave update on the Waste Water Treatment Plant and the Water Interconnect on TAC East.
  - c. Hunting Advisory Committee Chairman gave update on FY12 Hunting season. They have sold 70 permits and registered 30 Veterans. To date they have killed 13 Bucks, 18 does, 1 spike, 12 hogs and 2 bobcats.

- d. Executive Committee met to discuss contract negotiations for Executive Director/CEO Contract for FY12 will Bill Cork.
9. A motion was made by Mark Mayo and seconded by Don Morriss to approve items listed under the Consent Agenda. The motion carried unanimously by voice vote. Those items included:
    - a. Approve Minutes of Board Meeting from September 27, 2011.
    - b. Approve General Fund Check Book Register and Deposits Summary from September, 2011 to November 18, 2011.
    - c. Approve Enterprise Fund Check Book Register and Deposits Summary from September, 2011 to November 18, 2011.
    - d. **Resolution #20111129-01** approving Annual Investment Report for FY2011.
    - e. **Resolution #20111129-02** approving the Annual Financials for FY2011 and submitting them to the Auditors.
    - f. **Resolution #20111129-03** approving the 4<sup>th</sup> Quarter Scrap and Salvage Sales Report.
    - g. **Resolution #20111129-04** authorizing the Executive Director/CEO to execute a Right of Way and Easement Agreement with **AEP/SWEPCO** to the Hunt House in Area "V".
    - h. **Resolution #20111129-05** authorizing the Executive Director/CEO to execute a contract with **Kingwood Forestry** for certain forestry management services.
  9. A motion was made by Brenda Rochelle and seconded by Ron Collins to approve and accept the FY12 Board and Committee Calendar.
  10. Heard presentation from staff on Environmental Compliance Calendar and update on TCEQ Permit.
  11. **Resolution #20111129-06** authorizing the Executive Director/CEO to amend the eligibility period from two years to six months on the 457b contract and other administrative changes to the contract for TexAmericas Center employees. A motion was made by Mike Carter and seconded by Don Morriss. The motion carried unanimously by voice vote.
  12. A motion was made to adjourn to Executive Session by Brenda Rochelle and was seconded by Mark Mayo. The motion carried unanimously by voice vote.
  13. A motion was made by Mark Mayo and seconded by Jim Roberts to reconvene into Open session. The motion unanimously carried by voice vote.
  14. Consider and take action regarding pending litigation. No action taken.
  15. **Resolution #20111129-07** authorizing the Chairman of the Board to execute a contract for FY12-13 with William V. Cork to serve as Executive Committee/CEO. A motion was made by Michael Coleman and seconded by Gabe Tarr. The motion carried unanimously by voice vote.
  16. **Resolution #20111129-08** to appoint Sean Rommel as Director to the Riverbend Water Resources District. A motion was made by Michael Coleman and seconded by Mike Ashford. The motion carried by voice vote with a twelve to two vote with Jay Wommack and Mike Carter opposing.

17. Heard staff presentation and discussion on construction contract for the new Waste Water Treatment Plant. Discussion only, not actions taken.
18. Heard staff presentation and update on the FY2011 Annual Army Settlement. Discussion only, not actions taken.
19. Heard staff presentation and update on the Army Wet Utilities Contract renegotiations. Discussion only, not actions taken.

With no other business to discuss a motion was made by Mark Mayo and seconded by Don Morriss to adjourn meeting at 2:13 p.m. The motion carried by voice vote.

**The above and foregoing minutes of TexAmericas Center Board of Directors meeting, November 29, 2011 were read and approved on the 13<sup>th</sup> day of December, 2011.**

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**Denis Washington, Chairman of the Board**

**Attest:**

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**Wayne Cranfill, Secretary-Treasurer**

**TexAmericas Center General Fund**  
**Check Register and Deposit Summary**  
**November 19 - December 6, 2011**

<b>Date</b>	<b>Num</b>	<b>Name</b>	<b>Memo</b>	<b>Balance</b>
11/22/2011	11045	Capital One Bank, N.A.	November Transfer	(13,330.37)
11/22/2011	Deposit		Deposit	11,437.00
11/22/2011	Deposit		Deposit	7,297.50
11/22/2011	Deposit		Deposit	4,000.00
11/22/2011	Deposit	Capital One Bank, N.A.	November Transfer	13,330.37
11/23/2011	Deposit		Deposit	6,610.82
11/23/2011	11046	Bowie County	December Health Insurance	(8,594.74)
11/23/2011	11047	3N1 Office Products, Inc.	Web Hosting	(15.00)
11/23/2011	11048	Canon Financial Services, Inc.	Copier Lease	(250.00)
11/23/2011	11049	CenterPoint Energy	Natural Gas	(329.72)
11/23/2011	11050	Conner & Duffer Insurance Agency	Property Insurance	(48,736.00)
11/23/2011	11051	dye, van mol & lawrence	Marketing Services	(14,596.73)
11/23/2011	11052	East Texas Community Newspapers	Advertising	(31.80)
11/23/2011	11053	Express Employment Professionals	Temporary Labor	(2,414.37)
11/23/2011	11054	Helicopters Southwest	Prospect Meeting	(1,096.00)
11/23/2011	11055	Hensley, Brian	Employee Reimbursement	(33.60)
11/23/2011	11056	I.T. Works	IT Services	(612.50)
11/23/2011	11057	Jordan Law Firm, L.L.P.	Legal Services	(6,665.00)
11/23/2011	11058	NCTCOG	Employee Training	(240.00)
11/23/2011	11059	Red River Lumber Co.	Parts & Supplies	(180.35)
11/23/2011	11060	RK Hall Construction, Ltd.	TAC-E Bowie Parkway	(221,109.45)
11/23/2011	11061	TexAmericas Center - Enterprise Fund	Water	(20.00)
11/23/2011	11062	Texarkana Chamber of Commerce	Sponsorship	(535.00)
11/23/2011	11063	Texarkana Regional Arts and Humanities Co	Holiday Dinner	(900.00)
11/23/2011	11064	Waste Management	Waste Disposal	(262.61)
11/23/2011	11065	Wright Brothers Excavating	TAC-E Road & Culvert Repair	(33,600.00)
11/28/2011	11066	Cork, Bill	Per Diem	(208.00)
11/28/2011	11067	Jordan, Raymond W.	Per Diem	(142.00)
11/29/2011	Deposit		Deposit	11,437.00
11/29/2011	Deposit		Deposit	7,297.50
11/29/2011	Deposit		Deposit	4,000.00
11/30/2011	Deposit		Deposit	10,498.76
11/30/2011	Liability Check	AT&T Mobility	Cell Phone	(1,383.38)
11/30/2011	Deposit		Deposit	20,554.00
11/30/2011	Deposit		Deposit	15.00
12/01/2011	Liability Check	InWest Retirement Solutions	Payroll Liability Payment	(8,789.06)
12/01/2011	Liability Check	QuickBooks Payroll Service	Created by Payroll Services on 11/30/2011	(34,226.24)
12/01/2011	Liability Check	United States Treasury	Payroll Liability Payment	(12,043.65)
12/01/2011	EFT	Capital One Bank, N.A.	December Payment	(13,330.37)
12/02/2011	Paycheck		Payroll 12/02/2011	(8,905.61)
12/02/2011	11092	Julie's Deli	Holiday Dinner	(5,853.00)
12/02/2011	11093	Julie Miller	Holiday Dinner	(100.00)
12/02/2011	11094	Texas Child Support SDU	Payroll Liability Payment	(516.02)
12/05/2011	Deposit		Deposit	9,227.33

# TexAmericas Center - Enterprise Fund Check Register and Deposit Summary

November 19 - December 6, 2011

Date	Num	Name	Memo	Amount
11/21/2011	3054	Regions Bank	I&S Transfer	(26,955.42)
11/21/2011	Deposit		Deposit	2,400.00
11/21/2011	November 2011	Regions Bank	November 2011 Transfer	26,955.42
11/22/2011	Deposit		Deposit	182.60
11/22/2011	Deposit		Deposit	1,118.28
11/23/2011	3055	Agricultural Services, Inc.	3141	(658.40)
11/23/2011	3056	AmeriGas	Propane	(1,808.51)
11/23/2011	3057	Ana-Lab Corp.	1115654	(2,075.00)
11/23/2011	3058	Bowie-Cass Electric Cooperative	7251502	(69.95)
11/23/2011	3059	Bowie County Distributing Co., Inc.	Fuel	(1,049.43)
11/23/2011	3060	Bumper to Bumper	Parts & Supplies	(142.07)
11/23/2011	3061	Eagle Labs, Inc.	Liquid Ammonium Sulfate	(527.00)
11/23/2011	3062	Federal Express	Postage	(24.94)
11/23/2011	3063	HOLT CAT	Parts & Supplies	(17.46)
11/23/2011	3064	Master Pumps & Equipment	Equipment Repair	(416.96)
11/23/2011	3065	Pest-Pro Services, Inc.	Quarterly Services	(350.00)
11/23/2011	3066	Randy's Smokehouse BBQ	Utility Meeting Lunch	(54.18)
11/23/2011	3067	RBIS, LLC	Line Repair	(3,658.00)
11/23/2011	3068	Terra Renewal, LLC	Water Plant Sludge Removal	(44,920.00)
11/23/2011	3069	Texas Commission on Environmental Quality	Water Plant Permit	(627.80)
11/23/2011	3070	The Scoreboard / Allison's	Shirts & Jackets	(3,206.30)
11/23/2011	3071	Trimble Navigation Limited	Software Fee	(570.00)
11/23/2011	3072	Waste Management	Waste Disposal	(262.35)
11/23/2011	1040	Allison Engineering Group	October X Plant	(7,990.00)
11/28/2011	3073	Engelhardt, Mark	Per Diem & Mileage	(452.30)
11/28/2011	Deposit		Deposit	94.09
11/29/2011	Deposit		Deposit	34,469.98
11/29/2011	Deposit		Deposit	2,166.66
11/30/2011	Deposit		Deposit	216.73