



Utilities and Infrastructure Committee Meeting

Oversees water, Sewer, Roads, Railroads, Electric, Gas, Phone/Fiber, Facilities Master Planning and Personal Property Disposal

107 Chapel Lane, New Boston, TX
Tuesday, May 08, 2012
10:00 A.M.

AGENDA

1. Call to Order
2. Review minutes from February 07, 2012
3. Review and discuss Drylet study
4. Review and discuss IWWTP Siemens pilot study
5. Review and discuss CCN
6. Review and discuss Jumper line
7. Review and discuss Interconnect
8. Review and discuss New Sewer Plant
9. Review and discuss Elliott Lake Sewer Project
10. Review and discuss Government Liquidation
11. Review and discuss D&Z removal of transformers on TAC-East
12. Review and discuss Bowie Parkway repair work
13. Review and discuss Hooks entrance
14. Review and discuss roadway signing implementation
15. Review and discuss Army renegotiation



16. Review and discuss SCADA at plants

17. Review and discuss Compliance Calendar

18. New office remodel

19. Adjournment



Utilities and Infrastructure Committee Meeting

The TexAmericas Center Utilities and Infrastructure Committee met at TexAmericas Center 107 Chapel Lane New Boston, TX 75570 on Tuesday, February 07, 2012.

Committee Members, Staff and Others in attendance were:

Don Morris <i>via phone</i>	Mark Mayo	Ron Collins	Nate Hahm
Bill Cork	Jamie Shipley	Philip Grant	Scott Norton
David Williams <i>MTG Engineering</i>	Faith Philips	Randy Mansfield	

Committee Members, Staff and Others absent:

Mike Ashford Boyd Sartin

1. Scott Norton called the meeting to order at 10:08 a.m.
2. Philip Grant updated the committee on the Drylet study during colder weather. The study showed that the Drylet is not as effective in cooler weather. He is cutting back on the Drylet but will continue to use it as a tool to remove oil and grease at the Industrial Plant.
3. TexAmericas Center will bring the Siemens pilot study to the board on February 27, 2012.
4. The TAC-East Jumper Line is almost complete; a punch list will be completed.
5. Construction on the Interconnect has begun the pipe is in the ground and the pumps have been ordered.
6. Nate discussed the CCN; we should receive approval from TCEQ in two months.
7. The new sewer plant was awarded to Heritage Constructors; we are waiting for approval from TWDB. The project has passed the environmental stage. TAC may create a position for overseeing this project per TWDB.
8. There has not been any any issues changing our name on TWDB bonds.
9. David will have the Elliott Lake Sewer plans to the TAC staff by Thursday. The project will advertise the next two Sundays. Will bring this project to the board on March 27, 2012.



10. Bill has reviewed several companies and Government Liquidation has the most users and they have an office in this area. This item will be discussed at the board meeting on February 21, 2012.
11. The removal of transformers on TAC-East by DZI will soon be under way. We are waiting on P.O. and insurance documents. An estimated 30 to 40 working days for the project to be complete.
12. Bowie Parkway is complete except for the sealant and striping, the weather has to be above 50 degrees.
13. There is a meeting planned for February 14, 2012 with the Hooks, TX Industrial Development Board to discuss how the City of Hooks, TX wants to proceed with our entrance.
14. A meeting is tentatively scheduled with ~~the~~ Red River Army Depot on February 13, 2012 to discuss the renegotiation of the water contract.
15. Nate gave an update on the TCEQ Compliance Calendar.
16. Bids for the sprinkler system at the Commanders were received, with \$3,800 being the lowest; the whole project is estimated to cost \$6,000.00.
17. The meeting adjourned at 11:35 a.m.

ENVIRONMENTAL MANAGEMENT SYSTEM CONFORMANCE 2012 CALENDAR
TexAmericas Center

January				February				March				April				May				June			
Due By	Activity	Rsp	Comp Date	Due By	Activity	Rsp	Comp Date	Due By	Activity	Rsp	Comp Date	Due By	Activity	Rsp	Comp Date	Due By	Activity	Rsp	Comp Date	Due By	Activity	Rsp	Comp Date
1/1-16/30	First half Storm water benchmark monitoring samples from outfalls	PG	1/9	2/1	Annual Audit of Respiratory Protection Plan	PG	1/20	3/1	Annual Surface Water Report to TCEQ	NH	1/12	4/1-6/30	Storm water Quarterly Visual samples	NH	4/2	5/1	TWDB Water Conservation Plan Annual Report	NH	3/5	6/10	Surface Water Monthly Operating Report	DM	
1/1-3/31	Storm water Quarterly Visual & Outfall samples	PG	1/9	2/10	Surface Water Monthly Operating Report	PG	2/2	3/1	Annual Water Use Survey to TWDB	NH	2/3	4/1-6/30	Storm water outfall quarterly inspection	NH	4/2	5/10	Surface Water Monthly Operating Report	DM		6/20	TPDES DMR for previous month	PG	
1/1-3/31	Quarterly Biomonitoring samples for Outfall 001 & 002	PG	3/6	2/20	TPDES DMR for previous month	PG	2/15	3/10	Surface Water Monthly Operating Report	DM	3/6	4/1-6/30	Quarterly Biomonitoring samples for Outfall 001 & 002	PG		5/20	TPDES DMR for previous month	PG		6/30	SARA TRI Report to TCEQ, complete calc & documentation	NH	
1/1-12/30	Conduct Annual SW Numeric Effluent Limitations Sampling	PG	12/29	2/20	Response letter to TCEQ region 5 regarding SWTP NOV's	NH	2/15	3/19	Email DMR - QA Study 32 Announcement	NH	3/15	4/10	Surface Water Monthly Operating Report	DM	4/4	5/31	Analyze chemicals that may trigger TRI	NH		6/30	Pollution prevention annual progress report	NH	
1/10	WET Compliance Schedule Plan to TCEQ & USEPA Region 6	NH	12/29	2/27	Response letter to TCEQ region 5 regarding WWTP NOV's	NH	2/9	3/20	TPDES DMR for previous month	PG	3/13	4/10	Qtrly WET Compliance Plan to TCEQ & USEPA Region 6	NH	3/30	5/31	Daily Rainfall Measurements	All		6/30	Daily Rainfall Measurements	All	
1/10	Surface Water Monthly Operating Report	DM	1/3	2/28	SARA Tier 2 Annual Report to LEPC	NH	1/12	3/31	Annual Storm Water Benchmark Monitoring DMR to TCEQ	PG NH	12/21	4/14	Quarterly progress report to TCEQ for Total Al, Cu & Ag	NH	3/28	5/31	Daily/Weekly WWTP Samples	PG		6/30	Daily/Weekly WWTP Samples	PG	
1/14	Quarterly progress report to TCEQ for Total Al, Cu & Ag	NH	1/9	2/28	Annual Ind & Haz Waste Summary to TCEQ (electronic)	PG NH	2/21	3/31	Annual Water Audit to TWDB	PG NH	2/13	4/20	TPDES DMR for previous month	PG	4/16	5/31	Daily/Weekly Drinking Water Samples	DM		6/30	Monthly Check of Emergency Lighting/Exit Signs/Eyewash/ Fire Extinguishers/Spill Equip	PG	
1/20	Annual Comprehensive Stormwater Evaluation Report due for previous year	NH	12/30	2/28	Daily Rainfall Measurements	PG	2/29	3/31	Daily Rainfall Measurements	PG	3/31	4/30	Quarterly NOV Summary to TCEQ	NH	4/3	5/31	Weekly Hazardous Waste Accumulation Storage Inspection	PG		6/30	Safety Meeting -	JS	
1/20	TPDES DMR for previous month	PG	1/11	2/28	Daily/Weekly WWTP Samples	PG	2/29	3/31	Daily/Weekly WWTP Samples	PG	3/31	4/30	Agreed Order 2008-0067-IWD-E Progress Report to TCEQ	NH	3/28	5/31	Monthly Check of Emergency Lighting/Exit Signs/Eyewash/ Fire Extinguishers/Spill Equip	PG		6/30	Post Consumer Confidence Report, Deliver to customers and TCEQ	JS	
1/31	Quarterly NOV Summary to TCEQ	All	1/10	2/28	Daily/Weekly Drinking Water Samples	PG	2/29	3/31	Daily/Weekly Drinking Water Samples	DM	3/31	4/30	Daily Rainfall Measurements	All		5/31	Safety Meeting -	JS		6/30	Weekly Hazardous Waste Accumulation Storage Inspection	NH	
1/31	Daily Rainfall Measurements	All	1/31	2/28	Weekly Hazardous Waste Accumulation Storage Inspection	NH	2/6, 2/13, 2/20, 2/27	3/31	Weekly Hazardous Waste Accumulation Storage Inspection	PG	3/5, 3/12, 3/19, 3/26	4/30	Daily/Weekly WWTP Samples	PG		5/31	SPCC Plant Inspections	NH		6/30	SPCC Plant Inspections	All	
1/31	Daily/Weekly WWTP Samples	PG	1/31	2/28	Monthly Check of Emergency Lighting/Exit Signs/Eyewash/ Fire Extinguishers/Spill Equip	NH	2/17	3/31	Monthly Check of Emergency Lighting/Exit Signs/Eyewash/ Fire Extinguishers/Spill Equip	PG	3/30	4/30	Daily/Weekly Drinking Water Samples	DM		4/30	Flow meter calibrations (Note conduct at similar time yearly)	PG					
1/31	Daily/Weekly Drinking Water Samples	DM	1/31	2/28	Safety Meeting -Thin Ice / PO's	JS	2/15	3/31	Safety Meeting - PPE	JS	3/14	4/30	Monthly Check of Emergency Lighting/Exit Signs/Eyewash/ Fire Extinguishers/Spill Equip	PG									
1/31	Safety Meeting - GFI & Good Housekeeping	JS	1/25	2/28	SPCC Plant Inspections	NH	2/17	3/31	SPCC Plant Inspections	All	3/26	4/30	Safety Meeting -	JS									
1/31	SPCC Plant Inspections	All	1/20									4/30	SPCC Plant Inspections	All									

July				August				September				October				November				December			
Due By	Activity	Rsp	Comp Date	Due By	Activity	Rsp	Comp Date	Due By	Activity	Rsp	Comp Date	Due By	Activity	Rsp	Comp Date	Due By	Activity	Rsp	Comp Date	Due By	Activity	Rsp	Comp Date
7/1-12/31	Second half Storm water benchmark monitoring samples from outfalls	NH		8/10	Surface Water Monthly Operating Report	DM		9/1	Annual WTP Sludge Report to TCEQ	NH		10/10	Surface Water Monthly Operating Report	DM		11/10	Surface Water Monthly Operating Report	DM		12/1	Annual 90 minute Emergency Lighting Test	PG	
7/1-9/30	Quarterly Biomonitoring samples for Outfall 001 & 002	PG		8/24	DMR QA 32 Study NPDES Data Report Form TX Coordinator	NH		9/10	Surface Water Monthly Operating Report	DM		10/10	Qtrly WET Compliance Plan to TCEQ & USEPA Region 6	NH		11/14	Renew Stormwater NOI WWTP's	NH		12/10	Surface Water Monthly Operating Report	DM	
7/1-9/30	Storm water Quarterly Visual samples	NH		8/20	TPDES DMR for previous month	PG		9/20	TPDES DMR for previous month	PG		10/14	Quarterly progress report to TCEQ for Total Al, Cu & Ag	NH		11/20	TPDES DMR for previous month	PG		12/15	Conduct Annual Stormwater Compliance Evaluation	NH	
7/10	Surface Water Monthly Operating Report	DM		8/24	Annual DMR Lab QA Study32 Report Due	PG		9/30	Daily/Weekly WWTP Samples	PG		10/20	TPDES DMR for previous month	PG		11/30	Daily Rainfall Measurements	All		12/20	TPDES DMR for previous month	PG	
7/10	Qtrly WET Compliance Plan to TCEQ & USEPA Region 6	NH		8/31	Daily Rainfall Measurements	All		9/30	Daily/Weekly Drinking Water Samples	DM		10/1-12/31	Storm water outfall quarterly inspection	NH		11/30	Daily/Weekly WWTP Samples	PG		12/31	Daily Rainfall Measurements	All	
7/14	Quarterly progress report to TCEQ for Total Al, Cu & Ag	NH		8/31	Daily/Weekly WWTP Samples	PG		9/30	Weekly Hazardous Waste Accumulation Storage Inspection	PG		10/1-12/31	Quarterly Biomonitoring samples for Outfall 001 & 002	NH		11/30	Daily/Weekly Drinking Water Samples	DM		12/31	Daily/Weekly WWTP Samples	PG	
7/20	TPDES DMR for previous month	PG		8/31	Daily/Weekly Drinking Water Samples	DM		9/30	Monthly Check of Emergency Lighting/Exit Signs/Eyewash/ Fire Extinguishers/Spill Equip	PG		10/31	Quarterly NOV Summary & Agreed Order Progress Report	NH		11/30	Weekly Hazardous Waste Accumulation Storage Inspection	PG		12/31	Daily/Weekly Drinking Water Samples	DM	
7/31	Quarterly NOV Summary & Agreed Order Progress Report	NH		8/31	Weekly Hazardous Waste Accumulation Storage Inspection	PG		9/30	Daily Rainfall Measurements	All		10/31	Daily Rainfall Measurements	All		11/30	Monthly Check of Emergency Lighting/Exit Signs/Eyewash/ Fire Extinguishers/Spill Equip	PG		12/31	Weekly Hazardous Waste Accumulation Storage Inspection	PG	
7/31	SPCC Plant Inspections	NH		8/31	Monthly Check of Emergency Lighting/Exit Signs/Eyewash/ Fire Extinguishers/Spill Equip	PG		9/30	SPCC Plant Inspections	All		10/31	Daily/Weekly WWTP Samples	PG		11/30	Safety Meeting	PG JS		12/31	Monthly Check of Emergency Lighting/Exit Signs/Eyewash/ Fire Extinguishers/Spill Equip	PG	
7/31	Daily/Weekly WWTP Samples	PG		8/31	Safety Meeting -	JS		9/30	Safety Meeting -	PG JS		10/31	Daily/Weekly Drinking Water Samples	DM		11/30	SPCC Plant Inspections	All		12/31	Safety Meeting -	JS	
7/31	Daily/Weekly Drinking Water Samples	DM		8/31	SPCC Plant Inspections	All						10/31	Monthly Check of Emergency Lighting/Exit Signs/Eyewash/ Fire Extinguishers/Spill Equip	PG		11/30	Annual Storage Tank Inspection for Clearwells and Water Towers	PG		12/31	SPCC Plant Inspections	All	
7/31	Monthly Check of Emergency Lighting/Exit Signs/Eyewash/ Fire Extinguishers/Spill Equip	PG										10/31	Safety Meeting -	JS						12/31	Agreed Order 2008-0067-IWD-E Extension Request	NH	
7/31	Safety Meeting -	PG JS										10/31	SPCC Plant Inspections	All									

Responsibility Key

PG-Philip Grant
DM-David Matthews
JS- Jamie Shipley
NH- Nate Hahn
All- David M., Philip G, Nate H,
MTG- David Williams

* Not Compliance Related, BMP and/or optional

** Monthly update includes SPCC inspections and monitor & measuring data collection